

B2B Member Questionnaire



Under the WEEE Regulations Producers of non-household EEE are responsible for financing the cost of the collection, treatment, recovery and environmentally sound disposal of any EEE:

1. that they have placed onto the UK market since 13 August 2005;
2. where they are supplying new EEE intended to replace products that were placed onto the UK market before 13 August 2005; or
3. where they are supplying new EEE intended to carry out a similar function to those placed onto the UK market before 13 August 2005

via an Approved Authorised Treatment Facility (AATF)

Nothing within the WEEE Regulations prevents a Producer from reaching an agreement with their Customer or End-user to pass this obligation to the Customer or End-user

Evidence of the collection, treatment, recovery and disposal of any B2B WEEE arranged by the Producer should be submitted to Transform at the end of each quarter at the same time as EEE sales

Transform are required to ensure members are compliant with this obligation and have an understanding of the arrangements for WEEE disposal of B2B registered members, therefore we would be grateful if you could complete and return the following questionnaire to Transform

Company Name: _____

Completed by: _____ Date completed: _____

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1. Does your company already have an established WEEE collection and take-back system for EEE intended for non-household (B2B) users?
- | | |
|-----|-------------------------|
| Yes | (see question 2, 3 & 4) |
| No | (see question 5) |

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2. Does your company have an agreement with any AATFs or Hauliers to collect & treat WEEE from End-users, Customers or your Organisation
- | | |
|-----|-----------------------------------------------------------------------|
| Yes | (Please provide us with details of any agreements and see question 3) |
| No | (see question 3) |

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3. Please provide the dates of any collections and the names & site addresses of any AATFs your company has previously used OR send us copies of the documentation to show collections and treatment arranged

<u>Date of Collection</u>	<u>AATF/Haulier used</u>	<u>Site address of AATF</u>

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4. Have you informed your AATFs to report WEEE collections to Transform and allocate the evidence to Transform via the Settlement Centre?
- | | |
|-----|------------------------------------------------------------------------------------------------------------------------------|
| Yes | |
| No | (please inform the AATFs you use to report WEEE collections to Transform and log any evidence through the Settlement Centre) |

5. Does your company have an agreement with your non-household end users or customers to discharge the responsibility of WEEE collection and treatment?	Yes No	(please provide Transform with a copy of this agreement for our records) (see question 6)
6. If your company doesn't have an established WEEE collection & take-back system, or agreement with your end users, does your company have any WEEE collection and take-back plans in place?	Yes No	(please provide Transform below with details of how you will ensure this plan is compliant with the WEEE Regulations) (see question 7)
7. Would you like Biffa Waste Services Ltd to arrange your WEEE collection and treatment when required?	Yes No	(please state below how your company intends to or has collected and treated WEEE? Please be aware that your company <u>must</u> provide all WEEE evidence to Transform)

Details of WEEE Collection & Take-back Plan or statement demonstrating how your company intends to or has collected and treated WEEE

NOTE – Transform as your Producer Compliance Scheme bears the right under the WEEE Regulations to audit your B2B arrangements to ensure that your company is compliant with your WEEE obligation. We are also permitted under the WEEE Regulations to audit any AATFs your company uses to ensure the amount and the category of WEEE received is correct and treatment is compliant with the WEEE Regulations

We would advise you to retain a completed copy of this questionnaire for your records to show how your company complies with their B2B WEEE Obligation. If your B2B WEEE arrangements change please contact us to advise us of the changes

Please return the completed questionnaire to Transform

E-mail: transform@biffa.co.uk Fax: 01494-411149
 Post: Transform, Biffa Waste Services Ltd, Coronation Road, High Wycombe, Bucks HP12 3TZ